



APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION

Last Name _____ First _____ Middle _____

Street Address _____

City _____ State _____ Zip Code _____

Home Phone _____ Cell Phone _____

E-mail Address _____

EMPLOYMENT DESIRED

Position Desired _____ Date Available _____ Salary Desired _____

How did you learn about the opening? _____

Are you legally authorized to work in the United States? _____

Have you been convicted of a felony within the past 7 years? _____

If so, please explain. _____

EDUCATION

High School _____ Location _____

Number of Years Attended _____ Graduated _____

College/Technical School _____ Location _____

Number of Years Attended _____ Major _____ Degree _____

College _____ Location _____

Number of Years Attended _____ Major _____ Degree _____

EMPLOYMENT HISTORY

Most Recent Employer _____ Employment Dates _____

Address _____ Salary _____

Supervisor _____ Phone Number _____ May We Contact? _____

Position & Duties _____

Reason for Leaving _____

Next Employer _____ Employment Dates _____

Address _____ Salary _____

Supervisor _____ Phone Number _____ May We Contact? _____

Position & Duties _____

Reason for Leaving _____

Next Employer _____ Employment Dates _____

Address _____ Salary _____

Supervisor _____ Phone Number _____ May We Contact? _____

Position & Duties _____

Reason for Leaving _____

REFERENCES

Please provide at least two professional references not listed above, include name, company, phone number and relation to you (as in someone in management or a colleague at a former job).

PLEASE DESCRIBE OTHER EXPERIENCE OR TRAINING

APPLICANT'S SIGNATURE

PLEASE READ THE FOLLOWING PARAGRAPHS CAREFULLY BEFORE SIGNING THIS APPLICATION.

I certify that to the best of my knowledge and belief, the statements made by me in this application are correct and complete without omission of any kind. I understand that any false information I give when applying for employment, whether in this application or otherwise, may cause termination of my employment, regardless of when discovered. KOCE-TV is hereby authorized to investigate all the statements made in this application.

As part of the normal employment procedure, I authorize KOCE to contact any of my former employers that I have indicated may be contacted above, or any of the references I have provided, for purposes of obtaining information concerning my background and qualifications. I hereby release KOCE-TV and its representatives and any former employer or reference from liability arising out of any information they seek or provide in connection herewith.

I further understand that employment at KOCE-TV is entirely at will and may be terminated or modified with or without cause at any time by KOCE-TV or me.

Application's Signature _____ Date _____



APPLICATION FOR EMPLOYMENT ADDENDUM

Completion of this page is voluntary. We would like you to complete this part of the application on a voluntary basis to allow us to monitor the effectiveness of our EEO program and comply with government recordkeeping, reporting and other legal requirements. This page will be separated from your employment application and will not be used in making an employment decision.

Name _____ Date _____

Position Applying For _____

RACE

African American _____ Asian _____ Caucasian _____

Hispanic _____ Native American _____ Pacific Islander _____

Other _____

SEX

Female _____

Male _____

REFERRAL SOURCE

KOCE-TV Website _____ Other Website (please specify) _____

Employee Referral _____ Other (please specify) _____